

Marina Charlotte Hemmen

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PROFESSIONAL SUMMARY

- 6+ years of experience in the hospitality and restaurant industry.
- Front desk management and customer facing.
- Waitressing and Cash register operations.
- Call desk Management.
- Food delivery.
- Hands-on experience in a professional kitchen as a prep-cook.
- Bartending.

KEY SKILLS

Languages : English, Spanish.
Behavioral : Soft-spoken, people friendly.
Physical abilities : Strong stamina to endure rigorous physical tasks such as lifting, being on the feet for prolonged hours.

WORK EXPERIENCE

El Vaquero Bar Y Billards

Chattanooga, TN – USA

Bartender – October 2018 – October 2018

- Behind the bar, cocktail making.
- Customer age verification.
- Event planning and venue setup.
- Setting up bar for operation, cash bank management.
- Inventory management and stocking up the service bar.
- Point of sales and cash register operations, opening and closing and EOD matching.

El Meson Restaurant

Chattanooga, TN - USA

Waitress – May 2018 – May 2018

- Customer Facing – One on one.
- Ensuring timely service by conveying the customers' orders to the kitchen efficiently.
- Cash register operations.
- In-charge of maintaining a clean and hygienic dining area.
- Helping fellow colleagues by stocking up silverware and other condiments.

Atlanta Fish Market

Atlanta, GA - USA

Hostess – November 2016 – November 2016

- Reservations and Waiting list management.
- Seating chart management
- Responsible to communicate the service plan to the waitress and food runners.
- Maintaining visual appeal of the front of the house

Genki Noodles & Sushi

Atlanta, GA – USA

Waitress – January 2016 – August 2016

- Cleaning outdoor eating area and indoor dining room
- Setting up silverware sets to provide adequate supply for the hosting station
- Collaborating with kitchen staff to correctly update customers on availability of dishes and wait times
- Keeping service areas clean and stocked during service hours
- Cash register operations.

Landmark Diner Jr Restaurant	Atlanta, GA – USA
<i>Waitress – January 2014 – December 2017</i>	
• Communicating the current menu and available specials to the customers • Efficiently process different modes of payment like credit, debit and cash. • Keeping track of and communicate the availability and wait times of the dishes to the customers • Customer issue resolving and promoting loyalty programs • In-charge of keeping the outdoor eating area and indoor dining room cleaning • Interacting with customers to build a positive rapport and give them a sense of being at home	
Red Pepper Taqueria	Atlanta, GA – USA
<i>Hostess – January 2013 – July 2013</i>	
• Front house operations, greeting guests at the front door and seating them • Maintaining clean and accurate menus • Managing reservations and waiting lists	
EDUCATION	
GED: Currently in Progress.	
Personal	
• Was born in Ukraine and got adopted as a 9-year-old. • Been to Germany on a foreign exchange program. • Even back at the orphanage in Ukraine, was always the one to take care and stand up the other kids. • Aspiring Model and actress. • Extremely photogenic and an infectious smile. • Very good with connecting with people and building an everlasting bond. • Good at singing and dancing and did play violin as a kid. • Love to drive and have done cross country road trips from Atlanta to Michigan and California. • Love Camping and outdoor activities.	