

Jennifer Black

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EXPERIENCE

Fred Meyer, Idaho Falls, Cashier, Retail

January 2018- January 2019

- Cashier. Cash Handling. Retail. Fold, organize Laundry.

Heinz, Pocatello, Id. — Sanitation Technician

October 2004- November 2004

- Sanitized heavy machinery. Operated Heavy hose. Special Chemicals for heavy machinery.

Dairy Queen, Garden City, Id. — Assistant Manager

March 1999- August 2001

- Assistant Manager. Supervise . Quick books payroll. Recruiting. Training. Inventory. Ice Cream Machine maintenance. Train team members. Cash handling.

Bobs Custom Jewelry and Gifts, Boise, Id. — Cashier, Sales

1997- 2001

- Customized chain jewelry to customers fitting. Cashier. Sales.

Hearing connections- Boise, Idaho.- PCM

2021-2022

- Schedule appointments in the medical office. Clean and Checks of hearing aids. Sales of products. Outbound calls for follow ups. (Temporary position).

EDUCATION

Esthetician License

April 2021.

- Waxing, Chemical Peels, Microdermabrasion, Facials, Eyelash tint/curl, Dermaplaning, Makeup, light massages, etc.

Aveda Institute, Boise, Id. - Esthetics

November 2020- March 2021

- Esthetics. Facials. Chemical Peels. Wax. Esthetic Equipment and Machinery

Trident University, Cypress, Ca. — Bachelors of Science

July 2020

- Human Resource Management
- Emphasis Project management

SUMMARY

With creative abilities I seek a job in the Customer Service related field. With Leadership, patience, communication, Sales and excellent Customer service skills I am up to any challenges and will create results that impress your Team and Customers.

SKILLS

- Leadership Management
- Human Resources
- Project Management
- Customer Service Excellence
- Sales
- Patient
- Communication
- Heavy Machinery Operation
- Reliable
- Team Player
- Homemaker

AWARDS

- Customer Service Excellence
- Graduated with Honors

VOLUNTEERS

- Boise Samaritan Village. Women's Fitness Celebration 5k Run. Earth Day. Assisted Living Center. FBI Undercover. Festival of Trees Committee member. PTO Treasurer. Marching Band Pit Crew.

Colorado Technical University, Colorado Springs, Co. — Associate of Science

September 2012

- Business Management and Administration
- Emphasis on Project Management
- Graduated with Honors

Capital High School, Boise, Id. – Graduated

June 2001

References

Jamie Kingsford

(208) 521-7427

Greg Dunkley

(208) 921-4129

Matthew Black

(360) 643-0003